



*Government of Nepal*  
**Water and Energy Commission Secretariat (WECS)**  
**Singha Durbar, Kathmandu, Nepal**

**First Date of Publication: 2074/09/19**

**Name of Project: Preparation of Energy Audit Guidelines for Industrial, Commercial and Domestic Sectors**

1. Government of Nepal (GoN) has allocated fund from Government Budget toward the cost of "**Preparation of Energy Audit Guidelines for Industrial, Commercial and Domestic sectors**" and intends to apply a portion of this budget to eligible payments under the Contract for which this Expression of Interest is invited for National Consulting Service.
2. The Water and Energy Commission Secretariat now invites Expression of Interest (EOI) from eligible consulting firms to provide the following consulting services:
  - a. **Objective:** The main objective of this consulting service is to prepare "**Energy Audit Guidelines for Industrial, Commercial and Domestic Sectors**".
  - b. **Scope of Work:** The scope of work for this consulting service is as follows:
    - **Establish Baseline figures on Energy Consumption**
      - Industrial Sectors ( Cement Industries, Still Rolling Mills, Brick Kilns, Sugar Industries, Dairy Industries, Noodles Making Industries, Pulp and Paper Industries, Beverage Industries)
      - Commercial Sector (Commercial Bank "A" Class, 5 Stars Hotels, Commercial High Rise Building)
      - Domestic Appliances (Air Conditioners, Refrigerator, Lighting Fixtures, Washing Machines, Ovens, Rice Cooker, Water Heater, Induction Heater )
    - **Conduct Energy Audit of Industrial, Commercial and Domestic Sectors**
    - **Preparation of Energy Audit guidelines for Industrial, Commercial and Domestic sectors and dissemination**
3. Interested eligible consultants may obtain further information and EOI document free of cost at the address **Water and Energy Commission Secretariat, GoN, Singha Durbar** within 15<sup>th</sup> day of first date of publication during office hours or visit the client's website [www.wecs.gov.np](http://www.wecs.gov.np)
4. Duly completed EOI documents in hard copy should be submitted to the address mentioned below clearly mentioning the name of the job in sealed envelopes before 12 Noon (NST-Nepal Standard Time) within 16<sup>th</sup> day of first date of publication of this notice :

The Secretary,  
Water and Energy Commission Secretariat  
Singha Durbar, Kathmandu  
Tel: 4211423, Fax: 4211425, Email: wecs@mos.com.np

5. The consulting firm can apply either in single or in JV. The number of consulting firms in a JV should not exceed three including the lead firm. In addition, same consulting firm is not allowed to enter into more than one JV for the Job.
6. The EOI documents received shall be opened at 14:00 (NST) on the 16<sup>th</sup> day of first date of publication of this notice in the presence of the applicants or their authorized representatives whosoever wish to attend. Absence of the applicant or their authorized representatives, however, shall not obstruct or prevent the opening of the EOI in anyway.
7. In case the last date of obtaining and submission of the EOI documents happens to be a holiday, the next working day will be deemed as the due date but the time will be the same as stipulated.
8. EOI will be assessed based on **Experience of Consulting Firm [40 %], Capacity of Consulting Firm [10%]** and **Qualification of key personnel [50%]**. Based on evaluation of EOI, only shortlisted firms will be invited to submit technical and financial proposal through a Request for Proposal (RFP).
9. Minimum score to pass the EOI is 60 percent of the total EOI marks. Applicants obtaining at least 60% marks in the EOI evaluation process shall be considered as qualified firms. Only top six out of such qualified firms will be allowed to participate in RFP Process.
10. Request for Proposal (RFP) for this job will be subsequently issued to qualified short listed firms. The Quality and Cost Based Selection (QCBS) procedure will be used for final selection of the consulting firm.
11. WECS reserves the right to accept or reject any or all EOI applications with or without giving any reason whatsoever.